



March 2, 2020

Dear Washington Township Families,

The Washington Township School District is committed to ensuring the health and safety of students and staff in our buildings. The District is actively monitoring the recommendations and implementing any requirements provided by the New Jersey Department of Health (NJDOH), as well as the Centers for Disease Control and Prevention (CDC), for the prevention of the Coronavirus (COVID-19). The following are preventative measures that we are taking:

- Alcohol-based hand sanitizers are located throughout all district buildings and will continue to be replenished.
- The Operations Department will continue to clean and disinfect district buildings daily (including all “high-touch” surfaces) as part of ongoing custodial services.
- District administration will review and implement appropriate recommendations from local, state, and federal entities (including the NJDOH and CDC) regarding the Coronavirus.
- Additional time will be provided to custodial staff above and beyond the normal cleaning protocol, as needed.
- School nurses will continue to screen for flu-like symptoms.
- Supplemental weekly disinfecting of our bus fleet will be provided in addition to daily cleaning.

In order to assist us in preventing the spread of any virus, including the Coronavirus, we urge all families to:

- Notify administration if your child has traveled to China in the last 14 days;
- Frequently wash hands with soap and water for at least 20 seconds;
- Avoid touching your eyes, nose, and mouth with your hands;
- Sneeze into a tissue or sleeve instead of your hands; and
- Keep your child(ren) home if he/she is sick.

Should there be a confirmed case of the Coronavirus, the District will:

- Notify the NJDOH;
- Comply with all NJDOH and CDC requirements;
- Continue compliance with our policies and regulations on communicable diseases and hygienic management;
- Notify the community of the affirmed case; and
- Sanitize and clean possibly affected areas per the instructions of the NJDOH.

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Updated information will be shared and posted on the District website as it becomes available. If you would like additional information, please follow this [link](#) to the NJDOH website and review the flier below.

I appreciate your collaboration and support in keeping our students and staff as safe and healthy as possible.

Most sincerely,

A handwritten signature in black ink, appearing to read "Joseph N. Bollendorf", with a long horizontal flourish extending to the right.

Joseph N. Bollendorf  
Superintendent

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